

ROTORUA LAKES COUNCIL

Te Kaunihera o ngā Roto o Rotorua

Form 8 APPLICATION FOR CERTIFICATE OF ACCEPTANCE Section 97, Building Act 2004

1. THE BUILDING [if item is not applicable put N/A in the space]	OFFICE USE ONLY:
Street address of building: 177 Old Taupo Road, Utihina, Rotorua	File No. _____
[If no street address – details of nearest intersection] _____	Consent/PIM Number: _____
Legal description of land where building is located: Lot 11 DP 5265	Compliance Schedule No: _____
Site area: 981 m ² Sec _____ Block _____	Date received: _____
Building name: N/A Valuation No: _____	Vetted
Location of building within site/block number: [Include nearest street access] North-west	Complete/Incomplete/Exempt _____
Number of levels: [Above & below ground] _____ Level/Unit No: _____	Name _____
Floor area: 72 (sq m) [Indicate area affected by the building work]	Date _____
Current, lawfully established, use: Detached dwelling Year First Constructed: 1940s	Signature _____
[Add no. of occupants per level and per use if more than 1] _____	Restricted Building Work? Yes ☐ No ☐

2. OWNER	3. AGENT
Name of Owner: Bruce Nickalls [include preferred form of address, eg, Mr, Miss, Dr, if an individual]	†Name of Agent: Sigma Consultants [only required if application is being made on behalf of the owner]
*Contact person: _____	‡Contact person: Daniel Alemann
Mailing address: 177 Old Taupo Road, Utihina, Rotorua	Mailing address: PO box 553, Rotorua 3040, New Zealand
Street address/registered office: _____	Street address/registered office: 1281 Hinemoa Street, Rotorua
Phone No: _____ Landline: _____	Phone No: _____ Landline: 07 347 3456
Mobile: _____ Daytime: _____	Mobile: _____ Daytime: _____
After hours: _____ Facsimile: _____	After hours: _____ Facsimile: _____
Email: nickalls.earthmoving@xtra.co.nz	Email: daniela@sigmaconsult.co.nz
Website _____	Website www.sigmaconsult.co.nz
The following evidence of ownership is attached to this application: Certificate of title	Relationship to owner: Authorized agent
[copy of record of title, lease, agreement for sale and purchase, or other document showing full name of legal owner(s) of the building]	[State full name, mailing address, phone number(s), facsimile number(s) and email address(es)]
First point of contact for communications with the council/building consent authority: Agent	
[State full name, mailing address, phone number(s), facsimile number(s) and email address(es)]	

4. APPLICATION

I request that _____ certificate of acceptance for the building work described in this application.

Signature of:  _____
[owner/agent on behalf of and with the authority of the owner]

Date: 7/23/26

5. BUILDING WORK

Description of the building work:

Certificate of acceptance for the construction of a new carport

Date building work carried out: January - June 2026

The personnel who carried out the building work are as follows:

Owner

[list names, addresses, phone numbers, and (where relevant) registration numbers]

Did the building work result in a change of use of the building? Yes ☐ No ☒

If yes, provide details of the new use:

Intended life of the building if 50 years or less: 50 years

List building consents previously issued for this project (if any):

N/A

[list who issued the consent, the date of issue and the consent number]

Estimated value of the building work on which building levy will be calculated (including GST): \$ 5000

[state estimated value as defined in section 7 of the Building Act 2004]

** The following plans and specifications are attached to this application:

Sigma Consultant Certificate of Acceptance report

[list/describe/identify plans and specifications]

Reasons why a certificate of acceptance is required:

The owner, or the owner's predecessor in title, carried out building work for which a building consent was required, but a building consent was not obtained because:

No consent was applied for.

A building consent could not practically be obtained in advance because the building work had to be carried out urgently:

[delete one of the following]

(a) for the purpose of saving or protecting life or health or preventing serious damage to property
as follows: _____

(b) in order to ensure that a specified system was maintained in a safe condition or made safe
as follows: _____

The building consent authority that granted the building consent is unable or refuses to issue a code compliance certificate in relation to the building work, and no other building consent authority will agree to issue a code compliance certificate for the building work:

[state details of name of building consent authority and building consent granted]

6. COMPLIANCE SCHEDULE

The specified systems for the building are as follows:

N/A

[specific systems are defined in regulations]

The following specified systems were altered, added to, or removed in the course of the building work:

N/A

☒ There are no specified systems in the building.

7. ATTACHMENTS

The following are attached to this application:

- ☐ Project information memorandum
- ☒ Plans and specifications
- ☐ Certificates from personal who carried out the building work
- ☐ Energy work certificate
- ☒ Asbestos assessment/report

* Delete if the applicant is an individual.

† Delete this section if the application is not being made on behalf of the owner

‡ Delete if the agent is an individual.

Delete item that is inapplicable

Delete if inapplicable, only applies if an application for a certificate of acceptance is made under section 96(1)(a) of the Building Act 2004.

** All plans and specifications must meet the minimum requirements set out in the regulations or any other requirements of the building consent authority.

Granted by _____

Signature _____

Date _____

Issued by _____

Signature _____

Date _____

COA Fee Paid \$ _____

Date paid _____

Receipt No. _____